

Faversham Running Club

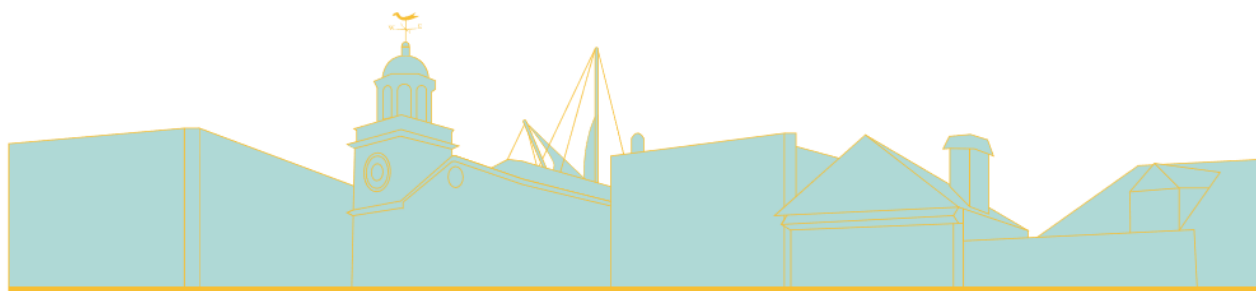
Club Constitution

Inspired to Run, Love to Run, Free to Run



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Faversham Running Club

1. Title

The title is **Faversham Running Club** (hereafter: the club),

2. Object of the Club

Faversham Running Club is affiliated with England Athletics adopting the highest of standards and practises for an outstanding community running club. Our qualified running leaders are experienced to support your every ambition whether a beginner to running or seasoned runner. The club has a structured approach to training that empowers you to choose the most appropriate small group running for your needs.

The heart of the club family are the members, creating life-long friendship, sharing those enjoyable experiences and knowledge of routes, training, and race events throughout the running calendar. Most importantly the club's responsibilities are to acknowledge your own achievements from getting active with our dedicated coach to 5k programmes, cheering as you cross the finishing line the club will be there for you.

3. Registered Address of the Club

Registered Address Club Secretary; Ash Cottage, Brogdale Road, Ospringe, FAVERSHAM, Kent ME13 8XU

4. Non Profit Making

Any surplus income or gains must be reinvested in the club. Surpluses or assets cannot be distributed to members or third parties.

5. Objectives of the Club

- a) Encourage active involvement in and development of road and cross country running.
- b) In accordance with the sport's promoting bodies, to popularise these forms of athletic exercise through the production of a development plan.
- c) Promote equality of opportunity and good race relations.
- d) Encourage the participation of disabled athletes in road and cross-country events.
- e) Adopt and implement a member protection policy.
- f) Provide coaching in road and cross country running available to all members.
- g) Promote and organise competitive events in road running for all age groups.
- h) Organise teams to represent the club in area, regional and national events, leagues and other competitions.
- i) The club shall pay the appropriate affiliation fees annually to the relevant administrative bodies for road running.
- j) The club will be fully inclusive in all its activities, operating in an open, honest and transparent way.
- k) The club will hold a bank account through which all its financial transactions will be managed.

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6. Membership

Membership of the club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as a necessary consequence of the requirements of road and cross country running as a particular sport.

All members will be amateurs as defined by England Athletics

The minimum age of entry is 18 years. Each applicant for membership must complete the official application form. All applications shall be considered and subject to approval by the management committee.

The committee may refuse membership to any potential member. Any potential member, who wishes to protest against membership refusal by the committee, has the right to appeal. Appeals against such a decision will be heard at a meeting of club members and decided by a majority vote.

Active members who will be registered with the relevant association, and will have full access to the club's nominated events, subsidised travel and discount arrangements. Club Secretary will manage membership affiliated via <https://livemyathletics.uka.org.uk/ManageMyClub/Secretaries/Login>

7. Management

The Executive Committee shall consist of the Chairman, Club Secretary and Treasurer ('the Officers') and shall manage all the affairs of the Club where this Constitution otherwise provides or a General Meeting shall direct.

The Officers shall hold office from immediately after the meeting at which they are appointed until the conclusion of the meeting at which their successors are appointed. The Standards Committee consists of the Officers and four other member roles but not limited to Welfare Officers, Marketing, and Sports Development however coaches and running leader are not standards committee voted roles.

A quorum shall consist of more than half the members of the executive committee and must include the Chairman. The executive committee shall have the power to fill vacancies if and when they arise.

The executive committee shall also have the power to co-opt members for particular projects but co-opted members shall not have a committee vote.

The committee will meet on a minimum 3-monthly basis, with the executive dealing with any issues that require addressing on an ongoing basis. The executive will update the committee of ongoing decisions made at executive and or management committee meetings.

The executive committee will prepare a standard agenda which must include progress reports from the relevant Team Managers on the day to day running of the club. Minutes of management committee meetings will be made available to all club members

The committee will make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairman shall be entitled to an additional casting vote.

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8. Annual General Meeting

The Annual General Meeting shall be held in March or within two months of the end of the club's financial year for the purpose of:

- a) Confirming the minutes of the previous Annual General Meeting and any Extraordinary General Meetings held since the last Annual General Meeting.
- b) Receiving the annual report of the management committee from the Club Secretary.
- c) Receiving the audited statement of accounts and balance sheet from the Treasurer.
- d) Receiving member; constructive ideas, development input reflective feedback for inclusive club vision in writing wherever possible as a fair and accurate record.
- e) Electing the auditors for the ensuing year.
- f) Electing the officers and management committee for the ensuing year.
- g) Considering any amendments to the constitution and rules of which due notice has been given to all members. The Chairman or Club Secretary must receive any proposed changes to the constitution by a member at least 28 days prior to the date of the Annual General Meeting in order that all members shall have sufficient notice of the proposal.
- h) Receiving nominations for elected management committee members and any other item of club business that a member wishes to raise, details of which must be lodged with the Club Secretary at least 28 days in writing prior to the date of the Annual General Meeting. Nominations can only be made by club members and must be seconded by another club member.
- i) Reviewing subscription rates and agreeing them for the ensuing year.

At least 21 days notice shall be given to members of the date, venue, and agenda items for the Annual General Meeting. Each fully paid up club member over 18 years of age on the day of the meeting and present at the meeting shall be eligible to vote.

Decisions made at an Annual General Meeting shall be by a simple majority of votes from those club members attending the meeting. In the event of equal votes, the Chairman shall be entitled to an additional casting vote.

9. England Athletic - Affiliation

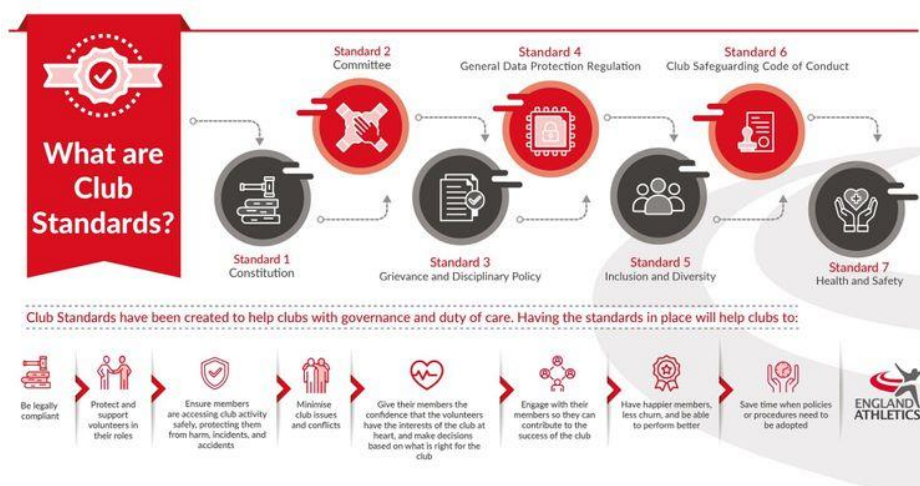
The club is affiliated and registered to England Athletics and governing bodies in order to carry out the objectives of the Faversham Running Club. Adopted best practice, Club Standard, statements and policies.

Benefit in supporting volunteers to create well governed and safe athletics and running clubs.

England Athletics have produced a set of Club Standards in line with legal legislation and the Code of Sports Governance (Tier 1) set out by Sport England to help clubs understand what they should have in place for good governance and duty of care:

- Good governance is the foundation of a well-run club. It protects the club's values and reputation whilst looking after the club's funds and people. It also holds those responsible accountable for the club's actions and decisions. It's represented by the structures, rules, policies and practices in operation in a club.
- Duty of care is a common law that applies to all individuals and organisations. Clubs have a duty of care towards their members and are responsible for ensuring all club activity is safe. Everyone has a role to play in keeping others safe. All club members should know what to do if they have any concerns.

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10. Club Standards – Policy & Risk Assessment Documentation

Standard 1 – Club Constitution

Standard 2 – Committee

Standard 3 - Grievance and Disciplinary Policy

Standard 4 - GDPR Privacy Policy

Standard 5 - Inclusion and Diversity

Standard 6 - Club Safeguarding Code of Conduct

Standard 7 - Health & Safety Policy

Standard 8 - Anti Bullying Policy

Standard 9 - Online Safety and Social Media Policy

As Members it is their sole responsibility to be knowledgeable and wholly upstanding of all club standards procedures and policies for acceptable conduct and respect to others.

11. Subscriptions

Members pay an annual subscription fee (March) at the commencement of the club year 1st April. The level of the fees for full members and associate members may be adjusted at the Annual General Meeting.

New members must pay the appropriate fees with their application for membership.

Subscriptions for the current year must be paid before any member can compete for the club.

12. Non-payment of subscription

The committee shall have the power to expel any member whose subscription is nine months in arrears, providing that one month's notice in writing shall have been sent addressed to the member's last known address, informing him/her of the proposed action of the management committee.

The name and address of any full or active member so expelled from the club shall be recorded and sent to the relevant association. Any person whose name has been so recorded shall be suspended from competing at any meeting held under governing body rules until the liability causing the expulsion, which shall not exceed one year's subscription, shall be discharged.

13. Resignations

Any member wishing to resign should do so in writing addressed to the Chairperson or Club Secretary. The resignation shall be considered by the management committee within one calendar month of receipt and will be held as effective on the date of tendering. Resignations will not be accepted if the member is financially indebted to the club, i.e. has not paid his subscription for the current year, and acceptance will be withheld until the debt has been discharged.

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14. Extraordinary General Meeting

The Club Secretary or Chairman shall call an Extraordinary General Meeting within one month of the receipt of a requisition signed by at least 20 members stating the purpose of the meeting. The management committee also have the right to call an Extraordinary General Meeting. At least 14 days notice shall be given to all fully paid up members of the date, venue and purpose of an Extraordinary General Meeting.

Decisions made at an Extraordinary General Meeting shall be by a simple majority of votes from those Club Members attending the meeting. In the event of equal votes, the Chairman shall be entitled to an additional casting vote.

No other business shall be conducted at such a meeting.

15. Constitution amendments

No constitution rule may be altered, added to, or deleted except at an Annual General Meeting, or an Extraordinary General Meeting called for that purpose, then only by a two thirds majority of those present and voting. In all other matters the club will be governed by the current rules of the governing bodies. The management committee shall decide all questions as to the interpretation of the aforementioned constitution.

16. Dissolution of the club

If, at any management committee meeting of the club, a resolution is passed calling for the dissolution of the club, the Club Secretary shall immediately convene an Extraordinary General Meeting of the club to be held not less than one month thereafter to discuss and vote on the resolution.

If, at that Extraordinary General Meeting, the resolution is carried by at least two-thirds of the fully paid up members present at the meeting, the management committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all debts and liabilities of the club.

In the event of the dissolution of the club, any assets remaining after the satisfaction of all debts and liabilities shall not be paid to or distributed among the members of the club but shall be given or transferred to one or more of the following approved sporting or charitable bodies:

1. A registered charitable organisation(s)
2. Another affiliated local or regional club
3. The sport's national governing body for use by them for related community sports.